

Financial Officer

Soham Town Council



Salary: £29,174 - £32,798 [Pro-Rata]

Working hours: 10 hours per week

Soham Town Council are looking to recruit a Financial Officer to look after / keep in order the Council's finances.

This role reports to the Clerk of the Council and is responsible for administrating the Council's finances, this includes recording all of the financial transactions, making sure the Council are acting lawfully and in line with the current regulations / standing orders, monitoring expenditure & budgets and much more.

A full Job Description and Person Specification are available upon request.

The successful candidate will be a member of a small team, supporting the administration of the Council.

Please ensure all applications are sent to: info@humancapitaldept.com, the closing date for this position is the 30th of July 2022.

Soham Town Council

Fountain Lane

Soham

Ely

CB7 5PL