

**Kings Ripton Parish Clerk & Responsible Financial Officer Vacancy**

10 hours per month

The successful applicant will be required to work from home.

Working times are flexible but there is a requirement to attend evening meetings (usually bi-monthly).

Previous experience as a Parish Clerk who holds the Certificate in Local Council Administration (CiLCA) would be ideal.

Pay Scale SCP 27 – 29 depending on experience.

Start date: ASAP

Please send the Cover Letter & CV

Closing date for applications 15 October 2018

For more information or to apply, please email

[clerk.kingsripton.pc@gmail.com](mailto:clerk.kingsripton.pc@gmail.com)