



Cambridgeshire and Peterborough Association of Local Councils

## *What We Do.....*

### Legal

Date Protection  
Alternative names for councils  
Byelaws  
Committee Meeting Procedures  
Control of Litter  
Council Meeting Procedures  
Documents and Records  
Ditches and Watercourses  
Freedom of Information  
Land and Property  
Leases and Licences  
Lobbying Government  
Parish Meetings  
Protection of Common Land  
Public Rights of Way  
Royal Visits  
Temporary  
Transparency Code

Agricultural Holdings  
Basic Charity Law  
Celebrations  
Community Governance  
Copyright  
Councils as Landowners  
Disclosure of Interests  
Easements over Land  
GPOC  
Leases and Licences  
Legal Proceedings  
Non Councillors  
Policing your area  
Ownerless Common Land  
Registered Land  
Service Contracts  
Use of Allotment Land  
Trespass to Land

Agricultural Tenancies  
Business Tenancies  
Claiming Ownerless Land  
Control of Dogs  
Council Business & Law  
Declarations of Interest  
Disposal of Land  
Elections  
Information Law  
Lease Negotiations  
Legal Proceedings  
Occupiers Liability  
Private Access to Land  
Public Enquiries  
Right to Bid for services  
Statutory Powers/Duties  
Titles of Dignity  
Village Greens

### Finance

Finance Introduction  
Cheque Payments  
External Audit  
Financial Regulations  
Investment Planning  
Public Works Loan Board  
Writing Funding Applications

Bank Reconciliation  
Councillors' Allowances  
Finance & Role of the RFO  
Funding and Grants  
Local Councils and VAT  
Section 137 Payments  
Year End

Budgets  
Electronic Payments  
Finance for Councillors  
Internal Audit  
New Councils Fund

### Human Resources

Appraisals for Council Staff  
Contracts of Employment  
Disciplinary Procedures  
Employment Matters

Anti-Social Behaviour  
Defamation  
Discrimination  
Equality

Code of Conduct  
Disability Discrimination  
Early Retirement  
First Line Conflict Issues



NATIONAL IMPROVEMENT  
STRATEGY FOR PARISH  
& TOWN COUNCILS



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## What We Do.....

### Facilities

Allotments  
CCTV  
Community Transport Schemes  
Football and Cricket Fields  
Multi Use Games Areas  
Pavilions  
Provision of Parking Spaces  
Street Naming and Numbering  
Tree Management  
Warden Schemes

Asset Transfer  
Clean Neighbourhoods  
Crime and Disorder  
Highways  
Neighbourhood Watch  
Play and Playgrounds  
Skate and BMX Parks  
Sports and Recreations  
Village Greens  
Wheel Clamping

Assets of Community Value  
Community Buildings  
Energy Performance  
Markets  
Open Spaces  
Play & Sports Equipment  
Straying Animals  
Tools Training - Grounds  
- Village Halls

### Planning

Neighbourhood Plans  
CIL  
Right to Build

Agricultural Land and Buildings  
Community Land Trusts  
Section 106 Agreements

Building Control  
Responding to Planning  
The Role of Local Councils

### Ecclesiastical

Church Buildings  
Church Clocks  
Gardens of Remembrance  
Tombstones and Memorials

Burials and Burial Grounds  
Closed Church Yards  
Graves and Grave Stones  
War Memorials

Cemeteries  
Disused Burial Grounds  
Monuments

Cambridgeshire & Peterborough  
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